

CHIPPENHAM COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

19<sup>th</sup> September 2016

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
1.	<b>Attendees &amp; Apologies</b>				
	<b>Present</b>	Councillor Maurice Dixson (MD) Councillor Bill Douglas (BD) Councillor Nina Phillips (NP) Councillor Linda Packard (LP) Councillor Lesley Palmer (LPa) Councillor Angela Williams (AW) Councillor Chris Caswill (CC) Councillor John Scragg (JS) Martin Rose (MR) Victoria Welsh (VW)			
	<b>Observers</b>	Councillor David Kerr Sarah Stevens 2 x Residents of The Hamlet, Chippenham			
	<b>Apologies</b>	Councillor Howard Greenman (HG) Paul Bollen (PB) Spencer Drinkwater (SD)			

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2.	<b>Notes of the last meeting</b>				
		<p>The minutes of the previous Chippenham CATG meeting held on 13<sup>th</sup> April 2016 were agreed at the Chippenham Area Board meeting on the 9<sup>th</sup> May 2016.</p> <p><a href="#">Agenda &amp; Draft Minutes Chippenham Area Board Monday, 9th May, 2016</a></p>			
2i	<b>Appointment of new CATG Chairman</b>				
		<ul style="list-style-type: none"> <li>• At the Chippenham Area Board meeting on 27<sup>th</sup> June 2016 Councillor Linda Packard stood down from the CATG; a new CATG Chairman therefore needed to be appointed</li> <li>• LPa objected to the process for appointing the new Chairman as no prior notice had been given. Officers acknowledged that the appointment of Chairman should have been specified on the agenda for the meeting. LPa asked that her objection be noted.</li> <li>• MD was proposed by BD and seconded by JS</li> <li>• No further nominations were received, MD was therefore appointed as CATG Chairman.</li> </ul>	<p><b>CATG recommendation – Chippenham Area Board note the appointment of Councillor Maurice Dixson as Chairman of the CATG.</b></p>		

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3.	<b>Financial Position</b>				
		<p>The financial position as of the 31<sup>st</sup> August 2016 for the Chippenham CATG is as follows:  2016-17 allocation = £18087.00  2015-16 underspend = £20,987.78  Agreed 3<sup>rd</sup> party contributions £14,087.50  Total Budget = <b>£53,162.28</b>  <u>Less</u> current agreed commitments=  <b>£29,859.26</b>  Current Balance = <b>£23,303.02</b></p>	<p>Noted by Chippenham CATG</p> <p><b>CATG recommendation – Chippenham Area Board to note the financial position</b></p>		
4.	<b>Priority 1 Schemes</b>				
4a	<p>See the following:</p> <p><a href="#">4027 Long Ridings</a>  <a href="#">4234 Chamberlain Road</a>  <a href="#">4235 Picket Leaze</a>  <a href="#">4327 Hill Corner Road</a>  <a href="#">4675 Westcroft</a></p>	<ul style="list-style-type: none"> <li>• It was agreed at the last CATG meeting that dropped kerbs would be gathered together as one combined item in the Priority 1 section.</li> <li>• In reaching this understanding the Committee had been advised that the Area Board would be making a contribution of £8000 and also that Chippenham Town Council has been asked to make a £2,000 contribution.</li> <li>• As set out in the papers a number of these schemes are shown in the Priority 2 category will all appear in priority 1 in the paperwork for the next meeting and should be treated as such today.</li> </ul>	<p><b>CATG recommendation - Chippenham Area Board to note the following dropped kerbs sites in Chippenham:</b></p> <ul style="list-style-type: none"> <li>• 4027 Long Ridings</li> <li>• 4234 Chamberlain Road</li> <li>• 4235 Picket Leaze</li> <li>• 4327 Hill Corner Road</li> <li>• 4657 Westcroft</li> </ul>	1	MR

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		<ul style="list-style-type: none"> <li>• CATG agreed that the fairest and most efficient way to deal request for dropped kerbs was to consider them all together once a year to maximise the budget</li> <li>• CATG agreed that requests for dropped kerbs should in future demonstrate community benefit; requests for the benefit of individuals will not be considered.</li> </ul>	<p><b>CATG recommendation - Chippenham Area Board to agree that dropped kerbs will be considered once a year and dealt with together to maximise the budget</b></p> <p><b>CATG recommendation - Chippenham Area Board to agree that in future requests for dropped kerbs should demonstrate benefit to community, requests from individuals for dropped kerbs will not be considered</b></p>		
4b	<p><b>Issue No: <a href="#">3013</a></b>  <b>Blackthorn Mews / Canal Road / Lodge Road</b>  Upgrade pedestrian crossing</p>	<ul style="list-style-type: none"> <li>• Scheme supported by Chippenham Town Council on 14 October 2013:</li> <li>• Pedestrian Count identified 791 individuals crossing to access Kings Lodge School. Highways officers advise: <ul style="list-style-type: none"> <li>○ Movements in the area have increased due to the Rise Trust building</li> <li>○ Poor visibility due to parked vehicles</li> </ul> </li> <li>• There is a pedestrian assessment in process at the moment: <ul style="list-style-type: none"> <li>○ Assessing the number of pedestrians</li> <li>○ Traffic and conflicts</li> <li>○ What improvements can be provided?</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Pedestrian Assessment Report to be circulated to CATG members</li> <li>• CATG to consider recommending a bid to Substantive Scheme 2017-18</li> <li>• This matter to be discussed at next CATG meeting.</li> </ul>	1	MR

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4c	<p>Issue No: <a href="#">3866</a>  <b>Woodlands Road,  Chippenham</b></p> <p>Lamp post 2  Improvements to bus stop</p>	<ul style="list-style-type: none"> <li>• 2-Apr-15 Chippenham Town Council considered this matter and supported investigation into the feasibility of adding road markings from the bus stop to the junction with Bristol Road.</li> <li>• CATG agreed that a “bus cage” marking was required on the carriageway.</li> <li>• Passenger Transport Unit (PTU) asked to put in place</li> <li>• Phil Grocock (PTU) has discussed with MR .Proposed bus stop clearway must be consulted upon. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections.</li> <li>• Town Council has agreed location</li> <li>• Town Council will print and distribute letters</li> <li>• CATG recommended Chippenham Area Board allocate £600 towards the cost of this scheme conditional upon 25% contribution from Town Council.</li> <li>• Ann Chard contacted regarding Town Council contribution. Consultation letter to be issue May 2016</li> </ul>	<p>MR to progress this request and update at next CATG meeting</p>	<p>1</p>	<p>MR</p>

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
4e	<p><b>Issue No: <a href="#">3868</a></b>  <b>Woodlands Road,  Chippenham</b></p> <p>Install a new bus stop, half way along Woodlands Road near Canterbury Street</p>	<ul style="list-style-type: none"> <li>• 2-Apr-15 Chippenham Town Council considered this matter and recommends more investigation work is carried out to determine the feasibility of installing a new bus stop in Woodlands Road</li> <li>• Additional bus stop location proposed by JSc.</li> <li>• Phil Grocock (PTU) has discussed with MR and it has been agreed that in order to proceed, residents (and businesses where applicable) must be consulted. Wiltshire Council Highways Team will contact residents over proposals to install bus stop clearway signs and markings, and a suitable notice will be placed on the highway to enable others likely to be affected to be aware of the proposal and to be able to register any objections.</li> <li>• Town Council has agreed location of bus stop</li> <li>• Town Council will print and distribute letters June 2016</li> <li>• A number of objections have been received from residents.</li> <li>• Request to be reconsidered by Chippenham Town Council</li> </ul>	<ul style="list-style-type: none"> <li>• Location to be amended and another consultation letter to be issued.</li> <li>• Amended drawings issued to Chippenham Town Council 5<sup>th</sup> August 2016</li> <li>• New location for bus stop to be identified</li> <li>• MR to progress this request and update at next CATG meeting</li> </ul>	1	MR

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4f	<p><b>Issue No: <a href="#">3885</a> Plough Lane, Kington Langley</b></p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> <li>Issue requested by Parish Council.</li> <li>MR carried out site visit, specialist materials are required.</li> <li>Cost estimate of £21,039.43. High cost due to specified natural granite kerb and large number of unknowns regarding drainage.</li> <li>MR has identified an alternative option using concrete product costed at £17,500</li> <li>MD confirmed Parish Council will support substantive scheme and make financial contribution</li> </ul>	<ul style="list-style-type: none"> <li>CATG to consider recommending a bid to Substantive Scheme 2017-18.</li> <li>This matter to be discussed at next CATG meeting and allocation of funding considered</li> </ul>	1	MR & MD
4g	<p><b>Issue <a href="#">4172</a> The Hamlet, Chippenham</b></p> <p>Vehicles ignoring No Entry signs The Hamlet Request for size of the entrance to The Hamlet to be reduced</p>	<ul style="list-style-type: none"> <li>Issue originator has raised 4 issues 4172, 4173, 4326 &amp; 4331 (4173 &amp; 4331 closed as duplicate requests)</li> <li>Chippenham Town Council does not support reducing the size of the entrance to the Hamlet as access is required for refuse and emergency vehicles</li> <li>In October 2015 Chippenham NPT deployed officers to issue verbal warnings to drivers ignoring the signage</li> <li>Single 'No entry' sign currently in place which is legal. Additional sign could be installed but will require lighting</li> </ul>	<ul style="list-style-type: none"> <li><b>CATG recommendations - Chippenham Area Board:</b> <ul style="list-style-type: none"> <li><b>To allocate £4,500 to a scheme to narrow the entrance by extending the footpath on one side of the road and creating a traffic island on the other, plus an unlit sign conditional upon a contribution of £1,500 from Chippenham Town Council</b></li> <li><b>The issue originator is advised that this scheme represents all that Wiltshire Council Highways Team can reasonably do to address this issue.</b></li> </ul> </li> </ul>	1	MR

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		<ul style="list-style-type: none"> <li>• MR to investigate the options for refuse lorries accessing The Hamlet</li> <li>• Site meeting with residents 29-Feb-16. Outline design and costing to be prepared</li> <li>• Design and estimated cost £11,000 presented to CATG</li> <li>• Metro Count results: <ul style="list-style-type: none"> <li>• <u>Site 1 - Between Hamlet Court and 1 The Hamlet</u> Mean = <b>14.1mph</b>, 85<sup>th</sup> percentile = <b>19.0mph</b></li> <li>• <u>Site 2 - Between 10 and 11 The Hamlet</u> Mean = <b>9.6mph</b>, 85<sup>th</sup> percentile = <b>11.6mph</b></li> </ul> </li> <li>• 12-May-16 Chippenham Town Council agreed their 25% contribution to The Hamlet. No footways</li> <li>• MR advised costs reduced the requirement to illuminate the regulatory signs has now been removed (TSRGD 2016.) This will reduce the overall scheme cost to approx. £6000.</li> <li>• “No Entry” painted on the road at other end of road will be included in works carried out by signing and lining team as part of other works – no cost incurred by CATG</li> </ul>	<ul style="list-style-type: none"> <li>• <b>In the event that drivers continue to ignore the signage, the only remaining option is police action.</b></li> </ul>		



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		<ul style="list-style-type: none"> <li>• BD did not support this scheme. He stated:               <ul style="list-style-type: none"> <li>• The number of drivers ignoring the signs not clear but didn't seem particularly high</li> <li>• He was not persuaded that the measures proposed would deter drivers from using the route as a short cut</li> </ul> </li> </ul> <p>CATG agreed the following scheme: to narrow the entrance by extending the footpath on one side of the road and creating a traffic island on the other, plus an unlit sign; this represents all that Wiltshire Council Highways Team can reasonably do to address this issue. In the event that drivers continue to ignore the signage, the only remaining option is police action.</p>			
4h	<a href="#">4385</a> Yatton Keynell crossroads	<ul style="list-style-type: none"> <li>• Two road traffic collisions have occurred at the crossroads on the B4039 between the A420 and Yatton Keynell recently one on 28-Jul-2015 and the other on 11-Dec-15. One occurred from the Kington St. Michael side where a driver pulled out in front of an oncoming vehicle and the other was a driver coming from the Biddestone side who did not see the Give Way sign. Can the signage at the crossing and coming up to the crossing.</li> <li>• CATG agreed that signage could be improved on approach to crossroads</li> <li>• Allocate as Priority 1 scheme pending response from Chippenham Without Parish</li> </ul>	<ul style="list-style-type: none"> <li>• MR will provide firm costs to Parish Council and request a financial commitment of 25% contribution. This amount will be required in one payment.</li> </ul>	1	MR

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		<p>Council and agreement to contribute 25% of costs</p> <ul style="list-style-type: none"> <li>• MR advised CATG that Chippenham Without Parish Council requested to pay 25% contribution of £750.00 over 4 years. Parish Council was advised that this was not possible.</li> <li>• Chairman of Parish Council has requested a meeting with MR (meeting held 13/09/16)</li> <li>• Major Maintenance has recently carried out work in this area inc road markings and stud work hence addressed much of the work requested.</li> <li>• MR advised that the remaining signage work is estimated at £1,200. The 25% contribution required from the Parish Council will therefore be £300</li> <li>• CATG agreed that MR should present Parish Council with firm costs and request parish contribution in one payment. If not agreed this request should be removed with no further action at this time.</li> </ul> <p>CATG recommend that the Parish Council precept in future for Highways scheme</p>			

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5.	<b>Priority 2/Pending Schemes</b>				
5a	<p><b>Issue No: <a href="#">3445</a> Timber Street, Chippenham</b></p> <p>Create individual parking bays</p>	<ul style="list-style-type: none"> <li>7-Aug-14 Town Council support this request</li> <li>MR advised that he has checked new Dept. of Transport regulations, they will not prevent this request</li> <li>CATG discussed and agreed that this was not a significant issue, most people park considerably</li> </ul>	<p><b>CATG recommendation to Chippenham Area Board – this request is not a priority for the community area and should be closed with no further action at this time.</b></p>	N/A	VW
5b	<p><b>Issue No: <a href="#">4049</a> near St Marys School, Chippenham</b></p> <p>Install Safety Barriers to improve pedestrian safety on path near St Marys School</p>	<ul style="list-style-type: none"> <li>The Town Council considered this request on 25 June. The Committee supported the installation of safety barriers or similar to improve pedestrian safety on the path near St. Mary's School.</li> <li>30-Jun-15 Referred to Spencer Drinkwater for score</li> <li>Emma Painter advises that the path is a designated footway and should not be used by cyclists</li> </ul>	<p>MR will assess land ownership when time permits and provide guidance for CATG at the next meeting</p>	2	MR
5c	<p><b>Issue <a href="#">3979</a> Sevington Grittleton</b></p> <p>Request for passing bay to formally constructed due to ongoing damage to verges.</p>	<ul style="list-style-type: none"> <li>Issue submitted by Grittleton Parish Council.</li> <li>Increased traffic, additional vehicles including coaches now visiting Sevington Victorian School</li> </ul>	<ul style="list-style-type: none"> <li>Specific location confirmed by LPa. MR to undertake site visit and assess when time permits; MR to liaise with Parish Council regarding viability of this scheme</li> <li>MR to update at next CATG meeting</li> </ul>	2	MR

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5d	<p><b>Issue <a href="#">4027</a> Long Ridings Chippenham</b></p> <p>Concerns relating to condition of footway and camber. Request for new dropped kerbs.</p>	<ul style="list-style-type: none"> <li>• Chippenham Town Council confirm in principle support</li> <li>• CATG agreed as Priority 1 together with all other dropped kerb requests</li> <li>• Estimated cost £1613</li> </ul>	See 4a	1	MR
5e	<p><b>Issue <a href="#">4039</a> High Street Sutton Benger</b></p> <p>Request for controlled crossing on High Street.</p>	<ul style="list-style-type: none"> <li>• Sutton Benger Parish Council considered this request 10-Jun-2015 and confirm support to achieve safer access to the north side of the village.</li> <li>• Consider asking Parish Council to carry out pedestrian count</li> <li>• Pedestrian assessment needed.</li> <li>• MR – Letter issued to Sutton Benger Parish Council Feb 2016. Contact made between Parish Council and Ruth Durrant (School Travel Plan Advisor)</li> <li>• CATG agreed that it is more appropriate for this request to be dealt with under the Taking Action on School Journeys (TAOSJ) scheme.</li> </ul>	<p><b>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter is being dealt with under the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time</b></p>	2	VW

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5f	<p><b>Issue <a href="#">4052</a> B4039 Burton Village.</b></p> <p>Concerns relating to speeding traffic through Village. Request for traffic calming including VAS, coloured surfacing, additional signing and road markings.</p>	<ul style="list-style-type: none"> <li>• 17-Aug-15 Nettleton Parish Council confirms support for this request (Duplicate issue 4070 closed)</li> <li>• Metro Count results: <ul style="list-style-type: none"> <li>• The Street (near Pear Tree House) (30mph limit) 85th percentile = 39.4mph Mean = 33.7mph</li> <li>• B4039 Hillside (40mph limit) <ul style="list-style-type: none"> <li>• 85th percentile = 47.2mph</li> <li>• Mean = 40.7mph</li> </ul> </li> <li>• C161 nr junction of Toll Down Way (30mph limit) <ul style="list-style-type: none"> <li>• 85th percentile = 32.0mph</li> <li>• Mean = 25.9mph</li> </ul> </li> </ul> </li> <li>• Issue currently on hold pending further discussion with Nettleton Parish Council.</li> </ul>	MR will follow up with Parish Council provide guidance for CATG at the next meeting	2	MR
5g	<p><b>Issue <a href="#">4234</a> Chamberlain Road junction with Frogwell</b></p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> <li>• 29-Oct-15 Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme.</li> <li>• CATG agreed as Priority 1 together with all other dropped kerb requests</li> <li>• Estimated cost £2000</li> </ul>	See 4a	1	MR

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5h	<p><b>Issue <a href="#">4235</a> Picketleaze Junction with Frogwell</b></p> <p>Request for dropped kerbs at junction.</p>	<ul style="list-style-type: none"> <li>29-Oct-15 Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme.</li> <li>CATG agreed as Priority 1 together with all other dropped kerb requests</li> <li>Estimated cost £1,600</li> </ul>	See 4a	1	MR
5i	<p><b>Issue <a href="#">4325</a> Station Road, Christian Malford</b></p> <p>Speeding vehicles along Station Road from the junction with the Hawthorns to the village Hall. 20mph speed limit requested.</p>	<ul style="list-style-type: none"> <li>18-Nov-15 Issue originator asked to complete Metro Count request form</li> <li>Once results of the Metro Count are received this matter will be referred to Christian Malford Parish Council for comment.</li> <li>Metro count result:</li> <li>Site by Village Hall 85th percentile = 30.9mph Mean = 25.4mph</li> </ul>	<b>CATG recommendation - Chippenham Area Board agree that this request be closed as the metro count does not support any further action at this time.</b>	2	VW
5j	<p><b>Issue <a href="#">4236</a> The Hamlet, Chippenham</b></p> <p>Make the access to Greenway Lane end safer to negotiate for pedestrians by making a refuge area around the bend by creating a pavement or a hatched marked area in the road. Enforce existing traffic restrictions</p>	<ul style="list-style-type: none"> <li>Refer to Issue 4172</li> <li>CATG agreed this request was being dealt with via issue 4172 and did not require further action</li> </ul>	<b>CATG recommendation - Chippenham Area Board agree that this request be closed as action is being taken under issue 4172.</b>	N/A	VW

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5k	<p><b>Issue <a href="#">4327</a> Hill Corner Road, Chippenham</b></p> <p>Dropped kerb requested past the turning to Greenway Lane</p>	<ul style="list-style-type: none"> <li>• 4-Dec-15 Chippenham Town Council invited to comment.</li> <li>• Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme.</li> <li>• CATG agreed as Priority 1 together with all other dropped kerb requests</li> <li>• Estimated cost £3150</li> </ul>	See 4a	1	MR
5l	<p><b>Issue <a href="#">4336</a> Queens Crescent, Chippenham</b></p> <p>Speeding concern near to the Co-op shop on Conway Road near Queens Crescent</p>	<ul style="list-style-type: none"> <li>• 4-Dec-15 Issue originator asked to complete a Metro Count form.</li> <li>• Metro Count results: <ul style="list-style-type: none"> <li>• Mean speed = 21.8mph</li> <li>• 85th percentile speed = 25.5mph</li> </ul> </li> <li>• MR advised that the results do not meet intervention levels</li> <li>• Members felt speeds did not indicate a serious issue and no further action was necessary</li> <li>• MR advised that this issue is currently being considered under TAOSJ request for advisory 20mph limit outside school</li> </ul>	<b>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with under the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time</b>	N/A	VW

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5m	<p><b>Issue <a href="#">4357</a> Clapcote Cottages, Grittleton</b></p> <p>Speeding outside the village of Grittleton SN14 6AS</p>	<ul style="list-style-type: none"> <li>• 4-Dec-15 Issue originator asked to complete a Metro Count form.</li> <li>• Once results of the Metro Count are received this matter will be referred to Grittleton Parish Council for comment.</li> <li>• Confusion re. Metro-counts. Counts to be re-done and the results reported back to CATG. Awaiting Metro-count results</li> </ul>	To be discussed at future CATG meeting	2	MR
5n	<p><b>Issue <a href="#">4570</a> St Peters School Lords Mead Chippenham.</b></p>	<ul style="list-style-type: none"> <li>• Incident involving a car and a pupil from St Peters School Lords Mead Chippenham. Request that the road markings at the two crossing points be reinstated to highlight the points and to highlight to drivers of the crossing points:</li> <li>• Chippenham Town Council support in principle subject to pedestrian count. (See also issue 4562 below.)</li> <li>• MR advised that the Taking Action on School Journeys (TAOSJ) was a more appropriate scheme to deal with this request.</li> <li>• CATG agreed this request should be closed, the school advised to update travel plan and deal with this issue via the TAOSJ process</li> </ul>	<p><b>CATG recommendation - Chippenham Area Board agree that this request be closed; the school is advised to update their travel plan and deal with this issue via the TAOSJ scheme. No further action for Chippenham CATG or Chippenham Area Board at this time</b></p>	N/A	VW



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5o	Issue <a href="#">4546</a> Grittleton Road, Yatton Keynell	<ul style="list-style-type: none"> <li>Parish Council has received a request from local resident to relocate 30 mph speed limit on Grittleton Road approx 100 metres to the north to the village boundary sign. Currently 30 mph starts immediately after a right hand bend and close to the first properties in the village which is also a pick up drop off point for school bus.</li> <li>MR advised that this length does not meet the necessary criteria for 30mph extension due to the lack of frontage development.</li> </ul>	<b>CATG recommendation - Chippenham Area Board agree that this request be closed; the length in question does not meet the necessary criteria for 30mph extension due to the lack of frontage development. No further action for Chippenham CATG or Chippenham Area Board at this time</b>	2	VW
5p	Issue <a href="#">4562</a> St Peters School Lords Mead Chippenham.	<ul style="list-style-type: none"> <li>Complaints of several incidents where children have had near misses with cars when crossing the road in front of the St Peters Primary School. The advisory crossing is not effective or safe as people seem to be unsure if they should stop or not. Children assume that it is a safe place to cross and that cars will always stop for them which is not always the case. Parents Governors and staff would prefer the advisory crossing to be converted into a zebra crossing.</li> <li>8-Jun-16 Chippenham Town Council support in principle received subject to pedestrian count. <i>(See also issue 4570 above.)</i></li> <li>MR advised that the Taking Action on School Journeys (TAOSJ) was a more appropriate scheme to deal with this request.</li> </ul>	<b>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with under the TAOSJ process. No further action for Chippenham CATG or Chippenham Area Board at this time</b>	2	VW

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		<ul style="list-style-type: none"> <li>CATG agreed this request should be closed, the school advised to update travel plan and deal with this issue via the TAOSJ process</li> </ul>			
5q	Issue <a href="#">4382</a> Leigh Delamare	<ul style="list-style-type: none"> <li>Leigh Delamere village needs a speed limit from one end of the village to the other. There are no signs even to mark that this is Leigh Delamere that would also be nice but from the first house to the last. There is a blind bend and as the road from the motorway bridge west of Leigh Delamere is quite wide and straight vehicles approach much too fast</li> <li>Metro count results</li> <li>Mean = 30.2mph, 85<sup>th</sup> percentile 37.1mph</li> <li>MR advised that a speed limit is unlikely given small numbers of properties along the length in question</li> <li>Village boundary signs with road safety message may be applicable in this instance</li> <li>Parish Council supports request and proposal for village boundary signs</li> <li>Estimated cost for this request and 4357 Clapcote, Grittleton £1,000</li> <li>CATG agreed that this request should be Priority 1 and dealt with as part of the Rural signing works in Chippenham Area (Clapcote 4357) and (Nettleton 4957)</li> </ul>	<p><b>CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works for both Leigh Delamere and Clapcote and allocated £750, conditional upon a contribution of £250 from Grittleton Parish Council</b></p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
5r	Issue <a href="#">4401</a> Parsonage Way, Chippenham	<ul style="list-style-type: none"> <li>Persistent parking across the dropped kerb at the junction of the B4069 and Parsonage Way. This effectively obstructs the path for those using wheelchairs and pushchairs undermining pedestrian access from Langley Burrell to Chippenham.</li> <li>MR advised that the Parking Team has confirmed that Wiltshire Council does not enforce in the situation.</li> <li>MR advised that the issue might be resolved by painting bar marking across the dropped kerb area. This lining work could be added to the signing and lining works overseen by Mark Stansby. This will incur no cost for CATG and should deter drivers from parking across dropped kerbs.</li> <li>CATG agreed this request should be closed, MR to liaise with Mark Stansby to arrange for lining work to be carried out</li> </ul>	<p><b>CATG recommendation - Chippenham Area Board agree that this request be closed as the matter will be dealt with by Mark Stansby as part of the signing and lining work schedule. No further action for Chippenham CATG or Chippenham Area Board at this time</b></p>	2	MR
5s	Issue <a href="#">4102</a> London Road, Chippenham (By Cherry Tops)	<ul style="list-style-type: none"> <li>Dropped kerb request, Chippenham Town Council initially did not support due to safety concerns.</li> <li>Issue originator raised the matter again through Chippenham Town Council. Site meeting held 13-Apr-16</li> <li>MR advised estimated cost forwarded to Chippenham Town Council 26-Jul-16 £3836.37</li> </ul>	<p><b>See 4a</b></p> <p><b>CATG recommendation - Chippenham Area Board to agree that this request is closed as the request is from an individual and does not demonstrate a wider community benefit</b></p>	1	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6.	<b>New Requests/Issues to be considered</b>				
6a	<a href="#">4764</a> Opposite the Star Inn The Street Hullavington	<ul style="list-style-type: none"> <li>Request for re-levelling surfacing of bus stop area</li> <li>Request from Parish Council</li> <li>Estimated cost £2,500</li> <li>CATG agreed that this request was not a priority for the area at this time.</li> </ul>	<b>CATG recommendation to Chippenham Area Board – this request is not a priority for the community area and should be closed with no further action at this time.</b>	2	VW
6b	<a href="#">4731</a> The Street Yatton Keynell (road to Grittleton)	<ul style="list-style-type: none"> <li>The road in Yatton Keynell that goes to Grittleton traffic not reducing speed when they enter the 30mph zone often speeds in excess of 60mph. Request for speed camera or illuminated sign indicating drivers speed</li> <li>MR confirmed that the Parish Council was in touch with Adrian Jones (Chippenham Town Council) regarding the deployment of the SID in this area.</li> <li>SID now being deployed in Yatton Keynell and this includes The Street.</li> <li>CATG agreed that there was no further action required at this time</li> </ul>	<b>CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action.</b>	2	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6c	<a href="#">4675</a> Westcroft Chippenham	<ul style="list-style-type: none"> <li>• Dropped kerb request. Requester daughter wheelchair bound and this site causing difficulties.</li> <li>• Chippenham Town Council confirms support and 25% contribution towards the cost of the scheme.</li> <li>• CATG agreed as Priority 1 together with all other dropped kerb requests</li> <li>• Estimated cost £1500</li> </ul>	See 4a	1	MR
6d	<a href="#">4631</a> Hill Corner Road Chippenham	<ul style="list-style-type: none"> <li>• Request for HGV ban on Hill Corner Road</li> <li>• Advice required from Spencer Drinkwater</li> </ul>	To be discussed at the next CATG meeting	2	SD
6e	<a href="#">4622</a> Louise Rayner Place Fuller Close and Westmead Lane.	<ul style="list-style-type: none"> <li>• Waiting restrictions requested</li> </ul>	<p>Louise Rayner Place is being dealt with under issue number 3757</p> <p>Jamie Mundy to advise the process for requests for waiting restrictions in Chippenham. Chippenham Town Council has declined to participate in the process adopted by Town &amp; Parish Councils across Wiltshire</p>	2	JM
6f	<a href="#">4615</a> Lowden Chippenham	<ul style="list-style-type: none"> <li>• Lowden being used as a rat for HGV's and cars being damaged. Request for preventative measures including Width Restriction and better Height Warning signs on Lowden</li> </ul>	<b>CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 and allocated £100</b>	1	MR

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
		<ul style="list-style-type: none"> <li>• MR advised that bridge height warning signs (10ft) is currently in place alongside 'unsuitable for HGV's' sign at Rowden Hill junction Further warning sign 130yds in advance of bridge. Unsuitable for width restriction. Further bridge height signs felt unnecessary and only add to street clutter. One option is to upgrade current unsuitable for HGV's sign to include pictorial representation of HGV. Diagram no. 820</li> <li>• CATG agreed to recommend to £100 expenditure on No HGV. Sign MR will include as part of ad-hoc signing schemes in Chippenham area</li> </ul>			
6g	<a href="#">4613</a> Lowden Chippenham	<ul style="list-style-type: none"> <li>• Inconsiderate parking on both sides resulting in safety concerns and problems for emergency services. Request for waiting restrictions and 20mph limit.</li> <li>• Metro Count results: <ul style="list-style-type: none"> <li>• Mean = 26.4mph</li> <li>• 85<sup>th</sup> Percentile 31.5mph</li> </ul> </li> <li>• CATG agreed that the Metro count results represented a well observed 30mph limit and did not support further intervention at this time. Support was not given to further parking controls as kerb side space was already limited and would simply result in displacement of vehicles into adjacent side roads</li> </ul>	<b>CATG recommendation to Chippenham Area Board – this request is not a priority for the community area as the results of the Metro Count do not identify a speeding issue. The issue should be closed with no further action at this time.</b>	<b>N/A</b>	<b>VW</b>

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6h	<a href="#">4599</a> B4039 Tiddlywink	<ul style="list-style-type: none"> <li>Request for footway link between Tiddlywink and Yatton Keynell</li> <li>Request not supported by Yatton Keynell Parish Council</li> </ul>	<b>CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action as it is not supported by the Parish Council.</b>	N/A	VW
6i	<a href="#">4598</a> B4039 Tiddlywink	<ul style="list-style-type: none"> <li>Request for 'SLOW' sign on bend (for eastbound traffic) and reduction in speed limit from 40mph to 30mph. Parish Council support but request metro-count</li> </ul>	MR to arrange for Metro Count to be carried out	2	MR
6j	<a href="#">4597</a> Fosseway Nettleton	<ul style="list-style-type: none"> <li>Dangerous bend on Fosseway between Castle Combe B4039 and A420</li> <li>Parish Council supports this request</li> <li>Estimated cost £1000</li> <li>CATG agreed that this request should be Priority 1 and dealt with as part of the Rural signing works in Chippenham Area Clapcote (4815) and Leigh Delamere (4382)</li> </ul>	<b>CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works and allocated £750, conditional upon a contribution of £250 from Nettleton Parish Council</b>	1	MR
6k	<a href="#">4180</a> Burton	<ul style="list-style-type: none"> <li>Phone Kiosk obscuring visibility at junction</li> <li>CATG agreed that this is not an issue for Wiltshire Council as the phone box is the property of BT</li> </ul>	<p><b>CATG Recommendation – Chippenham Area Board to note this request will be closed with no further action as it is not supported by the Parish Council.</b></p> <p>No further action at this time as Wiltshire Council is not at liberty to remove BT property</p>	N/A	VW

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
6l	<a href="#">4815</a> Leigh Delamare / Clapcote	Request for village nameplates x 4	CATG recommendation to Chippenham Area Board that this request is elevated to Priority 1 as part of the Rural signing works and allocated £750, conditional upon a contribution of £250 from Grittleton Parish Council	1	MR
6m	<a href="#">4208</a> Yewstock Crescent	<ul style="list-style-type: none"> <li>Speeding issue, request for traffic calming.</li> <li>Not supported by Chippenham Town Council</li> </ul>	This request will not be considered as it is not supported by Chippenham Town Council	N/A	VW
7.	<b>Agreed Priority 1</b>				
		<p> <a href="#">4027</a> Long Ridings  <a href="#">4234</a> Chamberlain Road  <a href="#">4327</a> Hill Corner Road  <a href="#">4675</a> Westcroft  <a href="#">4235</a> Picket Leaze  <a href="#">3013</a> Blackthorn Mews/Canal Rd/Lodge Rd  <a href="#">3885</a> Plough Lane, Kington Langley </p> <p style="text-align: right;">} <i>Dropped Kerbs</i></p> <p> <a href="#">3866</a> Woodlands Road  <a href="#">3868</a> Woodlands Road  <a href="#">4172</a> The Hamlet, Chippenham  <a href="#">4385</a> Yatton Keynell crossroads </p> <p> <a href="#">4615</a> Lowden, Chippenham  <a href="#">4597</a> Fosseyway, Nettleton  <a href="#">4815</a> Leigh Delamare/Clapcote </p> <p style="text-align: right;">} </p>	<p>Issues 4027, 4234, 4327, 4675, and 4235 to be treated as a single priority 1.</p> <p>Issues 3013 &amp; 3885 to be considered for substantive CATG bids in 2017/18</p> <p>Issues 4615, 4597 &amp; 4815 to be treated as single priority under the heading 'Minor signing improvements Chippenham community area'</p>	1	MR



	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8.	<b>AOB</b>				
8a	A350 Layby near Raglan Cottages	<ul style="list-style-type: none"> <li>Environmental issues in layby – litter and noise from lorries parked up overnight keeping refrigeration units running.</li> <li>CATG agreed the issues should be brought to the attention of the Public Protection Team as neither within the remit of CATG.</li> <li>MR advised that the layby cannot be closed by highways in the absence of any highways issues e.g. traffic accidents</li> <li>MD advised that Parish Council propose night time closure as a solution</li> </ul>	<p>MR has contacted Public Protection Team regarding environmental issues.</p> <p><b>CATG Recommendation - Kington Langley Parish Council contact Division Councillor with proposal for night time closure and request that he takes this up on their behalf with the Public Protection Team</b></p>	N/A	MR
8b	Gladstone Road Bridge	<ul style="list-style-type: none"> <li>JS stated that the Gladstone Bridge is looking shabby</li> <li>MR advised this is likely to be a maintenance issue</li> </ul>	JS to send details to MR	N/A	JS
8c	Queues near Household Recycling Centre (HRC)	<ul style="list-style-type: none"> <li>CATG agreed that issues with queuing were exacerbated by reduced opening hours of HRC</li> </ul>	Issues currently being addressed outside of the CATG	N/A	DT
8d	Guerrilla Signage	MR confirmed that unauthorised and handmade signs are not permitted and will be removed by Highways	Unauthorised signage to be reported to Highways via <a href="#">My Wiltshire</a>	N/A	N/A

	Item	Update	Actions & Recommendations	Priority 1= High 2=Low	Who
8e	Major Maintenance	AW queried current situation	MR to ask for update for next CATG meeting	N/A	MR
		<b>Date of Next Meeting:</b> <b>12<sup>th</sup> December 2016</b> <b>10:00 – 12:00</b> <b>Committee Rooms A &amp; B, Monkton Park</b>			

## Chippenham Community Area Transport Group

### Highways Officer – Martin Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of £17,600.02

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications - none